

Dear Student:

A Petition for Readmission is required for students who have been academically dismissed from any college or university in the United States. Please carefully follow the directions in the petition to avoid delays in processing. If you have questions regarding the reinstatement process, please email Susan Bradley at [susjbrad@iupui.edu](mailto:susjbrad@iupui.edu).

**IMPORTANT:** If you have been out two semesters or more, you **MUST** complete the Returning Student application at <http://enroll.iupui.edu/admissions/returning.html> to initiate the reactivation of your student record.

Signature

Date

Student ID

Email Address

**Please submit your petition to:**

Susan Bradley  
Purdue School of Engineering & Technology  
799 W. Michigan St. Ste. 215N  
Indianapolis IN 46202  
[susjbrad@iupui.edu](mailto:susjbrad@iupui.edu)

To avoid delays in processing your request, please read the following guidelines carefully and complete all the requested information:

- Students who have been dismissed from any campus of Indiana University or Purdue University are not eligible to enroll in any courses until they have been reinstated.
- Students who have been dismissed once are required to sit out one full semester - fall or spring.
- Students who have been dismissed more than once are required to sit out two full semesters - fall and spring.
- Students petitioning for reinstatement must demonstrate by their petition that they have prepared themselves for a reasonable chance of success in their studies at IUPUI.
- Reinstatement is not automatic. Before being reinstated, students may be required to participate in testing, advising, workshop sessions or other activities designed to enable them to succeed in their studies.

# Purdue School of Engineering & Technology

## IUPUI Petition for Readmission

Name

IUPUI Student ID

Major

Name(s) under which you previously enrolled

Address

City

State

Zip

Home Phone

Cell Phone

Country of Citizenship

Readmission for

Fall

Spring

Year

1. Have you applied for readmission to other campuses or schools?

Yes

No

Campus

Date Attended

2. What was your previous major/degree objective?

3. Which major would you like to pursue if reinstated?

4. List all colleges/universities attended since your last enrollment at IUPUI and dates attended.

Campus

Date Attended

**\*\*Attach official transcripts from all other colleges and universities that you have attended.**

5. If you have been academically dismissed from any other college/university, please list where and when.

College/University

Date Dismissed

**Questions 6 and 7 are weighted heavily by the Readmission Committee in determining their recommendation for reinstatement. Make sure your responses are thoughtful and comprehensive.**

6. Why were you dismissed causing your grade point average (GPA) to fall below an acceptable level? Be sure to include relevant health issues, living arrangements, divorce, deaths, or problems (academic or personal) which prevented you from being successful as a student. If a medical problem was involved, please include a physician's statement indicating to what extent your condition affected your academic performance.

7. Talk about any obstacles or problems you expect to encounter if reinstated including what steps you have taken or plan to take to overcome these problems, why you feel you will be more successful if reinstated, or any other factors which you believe the committee reviewing this petition should know.

8. Please list what you have done since you were dismissed including parenting, work, school or military service. If possible, please include a letter of reference from one or more of the employers or supervisors listed.

Activity	Dates	Employer/Supervisor
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9. Please list in writing special training programs (i.e. related to work or your military experiences) or classes you have taken since being dismissed. Indicate how well you did and attach relevant documentation.

10. Have you completed or are you presently taking any correspondence work at IU or other institutions of higher learning?	Yes	No
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**\*\*Attach transcripts, grade slips, certificates, etc. and list the courses in which you are currently enrolled.**

11. Are you now working to remove outstanding incompletes on your record?      Yes      No

If yes, please indicate the course, the instructor, and the expected date of completion. If you have recently completed a course, please check to see if the grade has been recorded. If it's not on your transcript, please attach a letter from the instructor showing the grade you earned.

12. If reinstated, will you also be working?      Yes      No

How many hours per week will you be working?

13. What courses would you like to take during the first semester, if reinstated?

Student Signature

Date

I acknowledge the information above is correct.